

# Constitution and By-Laws

## of the Canadian Amateur Ski Association

As adopted at the Annual Meeting, February 22, 1935 and revised to 1936

### Name

SECTION 1.—The name of the Association shall be the Canadian Amateur Ski Association.

### Objects

SECTION 2.—The objects of the Association are as follows:—

To advance and supervise Amateur Ski-ing throughout Canada.

To hold an Annual Championship Tournament.

To arrange for the selection and training of competitors to represent Canada in International Amateur Ski Tournaments.

To standardize the rules of ski competitions and the classification of competitors.

To encourage the formation of local ski clubs throughout Canada.

To create a Board of Arbitration to consider and decide disputes between member clubs of the Association.

### Rules

SECTION 3.—The Association shall be governed by the rules of the Federation Internationale de Ski and the Amateur Athletic Union of Canada.

### Membership

SECTION 4.—The Association is composed of individual member clubs and any bona fide amateur ski organization in Canada is eligible for membership in the Association.

SECTION 5.—Application for membership shall be made in writing to the Secretary of the Association and must be signed by the President and Secretary of the Club applying. This application must be accompanied by a copy of the Club's constitution and by-laws, a sworn statement showing its total paid-up Senior membership at the time of applying, together with a remittance covering the annual fees for the current year. The application shall then be referred by the Secretary to the Executive to be passed upon.

SECTION 6.—The Executive shall have full power to act on applications for membership.

### Fees

SECTION 7.—The Annual Fees of the Association shall be based on the membership of clubs (fully paid Senior members of both sexes 18 years and over), viz:—

Undergraduate college clubs . . . . .	\$5.00 (no vote)
Not exceeding 25 members . . . . .	5.00 (no vote)
26 and not exceeding 100 members . . . . .	10.00 (2 votes)
101 and not exceeding 200 members . . . . .	15.00 (3 votes)
201 members and over . . . . .	25.00 (5 votes)

All Fees are payable not later than December 1 in each year and shall be based on club membership as at the close of the previous year.

### Government

SECTION 8.—The government and general direction of the affairs of the Association shall be vested in an Executive consisting of the officers of the Association and three or more members to be appointed by the officers.

### Honorary Presidents

SECTION 9.—One or more Honorary Presidents may be elected by the members at the Annual General Meeting.

### Officers

SECTION 10.—The Officers of the Association shall consist of a President, one or more Vice-Presidents and a Secretary-Treasurer.

### Election of Officers

SECTION 11.—The President and Vice-Presidents shall be elected by the members at the Annual Meeting and

additional Vice-Presidents may subsequently be appointed by the Executive.

SECTION 12.—These officers shall hold office from one annual meeting to another or until their successors are appointed.

### Duties of Officers

SECTION 13.—The President shall preside at all meetings of the Association. The President shall ex-officio be a member of all committees.

SECTION 14.—The Vice-President shall preside in the absence of the President.

SECTION 15.—In the absence of both President and Vice-President, a member of the Executive shall be chosen to act temporarily.

### Secretary-Treasurer

SECTION 16.—The Secretary-Treasurer shall be appointed at the annual meeting.

It shall be the duty of the Secretary:—

(a) To keep a complete record of the proceedings of the Association.

(b) To conduct, under the direction of the Board, the correspondence of the Association.

(c) To perform such other duties as pertain to his office and as may be prescribed by the Executive.

### Treasurer

SECTION 17.—It shall be the duty of the Treasurer:—

(a) To receive all monies due to the Association and to deposit the same in a chartered bank to be designated by the Executive.

(b) To distribute by cheque only, and under the direction of the Executive all accounts necessary for the proper carrying out of the affairs of the Association. Cheques shall be signed by the Treasurer and countersigned by the President or Vice-President.

(c) To keep proper books of accounts and vouchers for all payments.

(d) To prepare annually a statement for the past year showing the true financial standing of the Association, which statement shall be audited to the satisfaction of the Executive, also to submit interim statements whenever the same shall be called for.

### Auditor

SECTION 18.—An auditor shall be appointed at the Annual General Meeting.

### Annual Meetings

SECTION 19.—The Annual Meeting shall be held at such time and place as shall be decided by the Executive.

### Order of Business

SECTION 20.—The order of business at the Annual Meeting shall be as follows:—

Presentation and consideration of credentials.

Reading of the minutes of the last meeting.

Address of the President.

Report of the Secretary.

Report of the Treasurer.

Report of the Committees.

Election of Officers.

Appointment of Committees.

Unfinished business.

New business.

Selection of place of next Dominion Tournament.

### Special Meetings

SECTION 21.—All special meetings of the Executive shall be held at the call of the President, or, in his absence, by the Vice-President, provided that fourteen (14) days' notice shall be given to each member. All matters, except



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as where otherwise provided, shall be decided by majority vote.

SECTION 22.—Special Meetings of the Association may be called by the President, or, in his absence, by the Vice-President, upon the written request of an affiliated club containing full explanation of the reason, and if in their opinion such a meeting is necessary.

SECTION 23.—At special meetings of the Association, only such business as is described in the notice calling the meeting shall be considered, discussed or acted upon.

**Quorum**

SECTION 24.—Four members of the Executive shall constitute a quorum at all meetings.

**Voting**

SECTION 25.—At Annual and Special Meetings the accredited representatives of members that have paid their dues and are in good standing with the Association shall have the right to vote in accordance with voting rights, under Section 7.

SECTION 26.—At Annual and Special Meetings the vote shall be by ballot, proxies shall be allowed but no person can represent more than one club.

SECTION 27.—In the election of officers, should a tie occur, the presiding officer shall cast the deciding vote.

**Committees**

SECTION 28.—The Executive shall appoint all committees that may be found necessary for the good government of the Association.

SECTION 29.—The President may appoint an Advisory Committee from among affiliated skiers in any district, who need not be Officers of the Association. This Committee shall act in an advisory capacity only and submit recommendations to the Executive for action.

SECTION 30.—Meetings of any Committee may be called at any time by the President or the Chairman of such Committee appointed at its first Meeting.

**Technical Ski Board**

1. The Technical Ski Board shall consist of a Chairman appointed at the Annual Meeting, and three or more properly qualified members who may be appointed by the Executive at the Annual Meeting or subsequently by the Chairman of the Technical Board.

2. It shall be the duty of this Board to act as advisers and arbitrators in all matters of a technical nature in connection with ski-ing; to supervise all tournaments held under the jurisdiction of the Association; to train and appoint judges for jumping competitions, Cross-Country, Slalom, Downhill, Races and Association Tests.

3. The Rules and Regulations of the Federation Internationale de Ski shall form the basis for the activities of the Board.

4. Changes and additions to the Rules and Regulations of the Canadian Amateur Ski Association, recommended by the Technical Ski Board, shall be ratified by the Association at its annual or any special meeting.

5. Only the President may bring cases before this Board, after first having obtained all possible information. This Board may also independently take up cases, but only with the full approval of the President. The decisions of this Board are final.

**Zones**

SECTION 31.—The member clubs shall be grouped into Zones by the Vice-President in charge of Zones.

A meeting of representatives of all the clubs within each zone shall be held during the month of September in each year for purposes of election of a Zone Chairman for the following season. At this meeting clubs shall be entitled to the same number of votes as they would in general meetings of the Association. Proxies shall be allowed.

The Zone Chairman shall, after election, request each club to nominate at least three members from whom he may select one to be the club's representative on the Zone Committee.

If, owing to the number of clubs comprising the Zone, the Chairman considers that the representation of every club on the Committee would render the committee unwieldy, he may at his discretion restrict representation on

the Committee to clubs of more than twenty-five members.

The Zone Committee shall meet whenever convened by the Chairman and if possible at least once a week throughout the ski-ing season.

At all meetings of the Committee, each representative shall have the same number of votes as the club which they represent would have in a meeting of the Association. The Chairman shall not represent any club, and shall not vote, except in the event of a tie, when he shall have a casting vote.

The objects of the Zone Committee shall be to administer the affairs of the Association within their Zone and more particularly:—

(1) To arrange the programme of competitions to be held in the territory comprised in Zone.

(2) To supervise all such competitions with the exception of Provincial and Dominion Championships.

(3) To settle all disputes between clubs of the Zone.

(4) To keep a register of all competitors of clubs in the Zone, and for that purpose to issue competitors' cards.

(5) To rate competitors according to past performances in each class of event, and to make such changes as may be warranted throughout the season.

**Annual Tournament**

SECTION 32.—The club holding the Annual Tournament shall guarantee to the Association fifty dollars (\$50.00) for the privilege and shall pay to the Association (10%) of its gross receipts, including the guarantee. The guarantee, or the ten per cent, is to be paid to the Association within two weeks after the Annual Tournament.

SECTION 33.—No club shall be liable for any assessment beyond the annual fees and dues.

**Withdrawal**

SECTION 34.—Any affiliated club may withdraw from the Association by written notification to the Secretary signed by the President and Secretary of such affiliated club. Unless such notification shall reach the Secretary of the Association before December 1 in any year the club withdrawing shall pay the dues for the ensuing year.

**Expulsion**

SECTION 35.—In case of the conduct of any Club which shall, in the opinion of the Executive be injurious to the character and interests of the Association, the Executive shall be empowered to ask such club to withdraw from the Association. The request from the Executive shall be forwarded by registered mail to the Secretary of the Club concerned. If such Club does not so withdraw within ten days from the receipt of the aforesaid request, a special meeting of the Association shall be called on two weeks, written notice to all its members to consider the matter, and in the event of three-fourths of the members present at such meeting voting that the name of such club be removed from the list of members of the Association, it shall thereupon cease to be a member thereof.

**Dissolution**

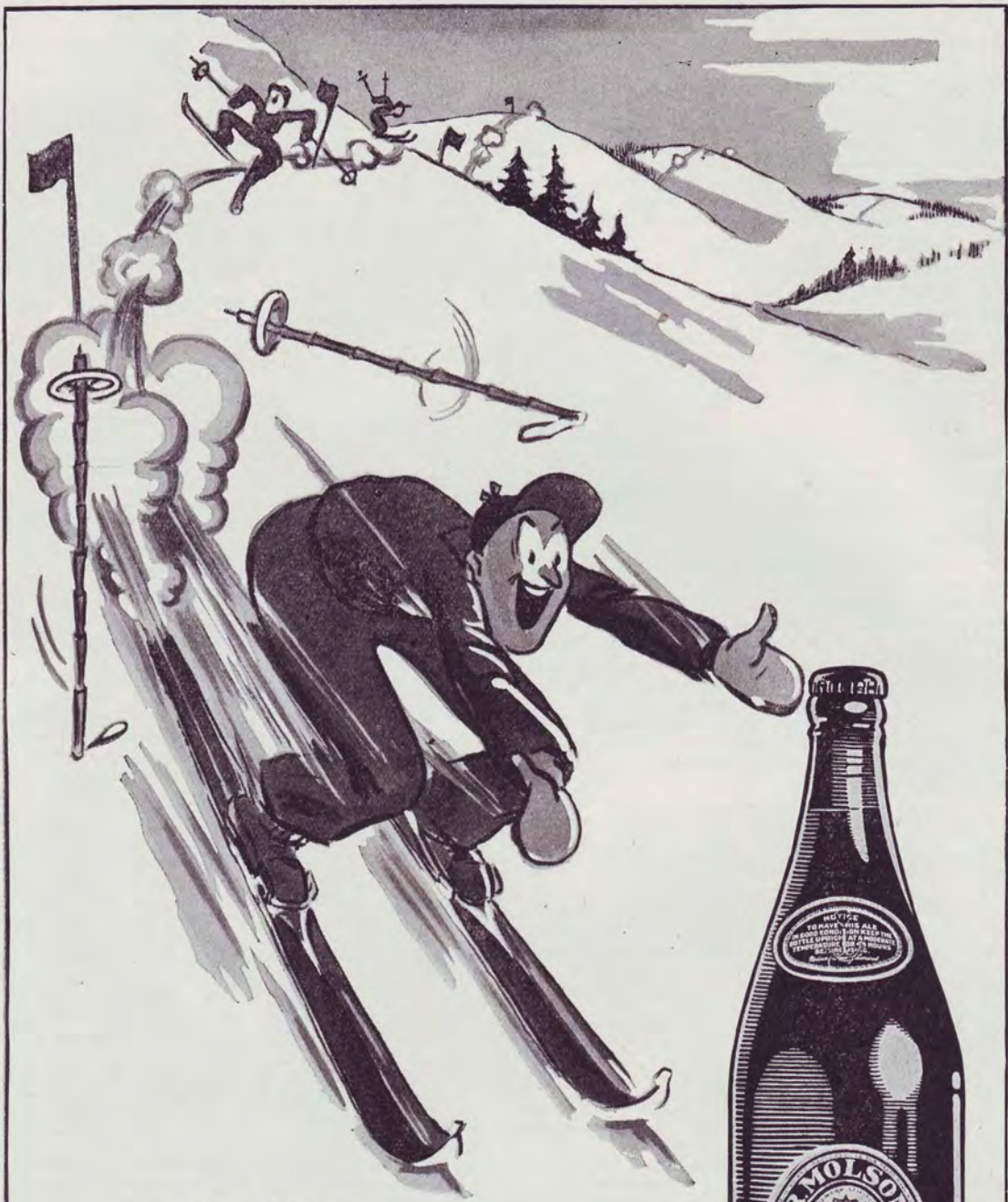
SECTION 36.—The Association may dissolve only at the annual meeting; such dissolution shall require a three-fourth's majority vote of the Meeting. Notice of such intended dissolution shall be communicated by the Secretary to each club at least one month before the date set for the Annual Meeting.

SECTION 37.—In the event of the dissolution, the disposal of the assets of the Association shall lie with the Executive.

**Seal**

SECTION 38.—The Association shall have a seal of such design as the Board of Directors may adopt, which will be retained in the possession of the Secretary; and all documents purporting to be copies of originals kept by the Association shall bear the seal of the Association.

SECTION 39.—The Executive may from time to time repeal, amend or re-enact the By-Laws of the Association; and every repeal, amendment or re-enactment, unless in the meantime confirmed at a general meeting of the Association duly called for the purpose, shall only have force until the next annual meeting of the Association and, in default of confirmation thereat, shall at and from that time cease to have force.



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